

MATA33S Winter 2018 Midterm Test Return Information

1. Please carefully read the following information and rules concerning the handing back of the MATA33S Midterm Test.
2. **The midterm test is to be returned by your TA in your tutorial this Week 9 (Friday March 9 - Thursday March 15).**
3. In your tutorial this week, your TA will allow you to check the addition and transcription of marks per page to the mark boxes on Page 2 of the test. If you have any questions concerning the addition or transcription of marks on your test, ask your TA in your tutorial. S/he will take care of addition and transcription issues right in the tutorial. Once you take your test from the tutorial, no transcription/addition issues will be considered by your TA or anyone else.
4. There is a formal **RE-GRADE POLICY**:
 - (a) Once any test paper is removed from the tutorial this Week 9, the re-grade opportunity is lost. The only way to initiate a re-grade consideration is while the test paper is still in the tutorial this Week 9.
 - (b) If any part (i.e. answers, rough work, cover information...anything) of the test is written in pencil, the re-grade opportunity is lost. This is consistent with the test Instructions.
 - (c) If you do not come to your tutorial this Week 9 to get your test, then the re-grade opportunity is lost. If for any reason your test is not in your tutorial this week, then the re-grade opportunity is lost.
 - (d) If you wrote your test not in pencil (i.e. no part of the test is in pencil: no solutions, no rough work, no cover page information...nothing) and wish any part of the test re-graded, put a clear, compelling note on the back of the cover sheet (i.e. on the back of page 1) stating the question(s) and clear, compelling reasons why you think our marking is deficient and warrants a re-grade. A request with no clear, compelling reasons why our marking is deficient gets no re-grade. **Then give your test to your TA before you leave the tutorial this week.**
 - (e) Your TA will get your paper and re-grade request to Professor Grinnell and he will consider re-grading your test. A re-grade is not automatic.
 - (f) There will be a schedule posted/emailed when students can get their re-graded test from Professor Grinnell. Re-grade pickups will not occur until after Friday, March 16.
5. Any test that is not picked-up in tutorials in Week 9 will be delivered to Professor Grinnell. There will be a schedule posted/emailed when students can get their test which they did not receive in the tutorial in Week 9. This activity will not occur until after Friday, March 16.
6. Your TA will not have any tests after the end of this Week 9. You may not authorize a friend or colleague to get your test paper in your tutorial on your behalf if you are not present yourself.
7. Solutions to the test and some basic statistics will be posted at our home page in due course.